

BSB51107 Diploma of Management	Course Dates
<p>COURSE DESCRIPTION</p> <p>BSB51107 Diploma of Management is a nationally recognised qualification that reflects the role of individuals who are engaged to manage the work of others or to add value to or review management practices.</p> <p>Typically people in these roles will have considerable experience in their respective industries or vocational areas and need to develop managerial competencies in order to plan, carry out and evaluate their own work and/or the work of a team.</p> <p>The course includes units in managing people performance, team effectiveness, conflict and negotiation skills, facilitating change, operational planning, time management and financial planning.</p> <p>Prerequisites</p> <p>There are no formal prerequisite requirements for this qualification. However, sound language, literacy and numeracy skills, basic computer skills and access to a computer with internet are required.</p> <p>Program Structure</p> <p>The Diploma of Management requires successful completion of eight (8) units of competency for the qualification to be awarded. Aurora has selected six (6) core units and two (2) elective units should be chosen to reflect your work role requirements – these can be discussed with the facilitator and selected on enrolment.</p> <p>Delivery</p> <p>Training and assessment is by blended delivery:</p> <ul style="list-style-type: none"> • Online: completion of theory components for each unit • Face to face: compulsory attendance and participation in three (3) 2-day practical intensive sessions (see Date Details) <p>Some online components are required to be completed prior to attending the face to face practical intensive sessions.</p> <p>Assessment is a combination of written questions and practical activities to be completed in class and in the workplace. A workplace environment is required to implement aspects of the assessment requirements.</p> <p>Recognition</p> <p>Recognition is available by advising the enrolling officer on your enrolment or your facilitator and a Recognition Kit will be provided.</p> <p>Tutorial Support</p> <p>As part of your fees optional email and telephone tutorial sessions are provided throughout the program.</p> <p>How do I enrol?</p> <p>Call us on (02) 4926 3500 or click on <i>Course Enquiry</i> at www.auroratraining.com.au</p>	<p>DATE DETAILS</p> <p>1, 2 & 3 March 2012</p> <p>29, 30 & 31 March 2012</p> <p>10, 11 & 12 May 2012</p> <p>You are required to attend two of the three days for each face to face intensive session – select either Thursday and Friday OR Friday and Saturday.</p>
	<p>Course Fees</p> <p>The total fee payable is \$2900.</p> <p>Program fees include all training, assessment, tutorial support, learning materials and textbook.</p>